



## IQAC Cell

### Minutes of Meeting

Date & Time of Meeting: 21/09/2023 at 3.00 PM (T & P Conference Room)

#### Meeting Resolution & ATR:

Agenda Item	Resolution & Action Taken
Agenda Item-01	<b>Minutes of Last Meeting</b> IQAC Coordinator, Dr Ragit read minutes of last meeting held on dated 25/05/2023
Agenda Item-02	<b>Academic Performance of previous semester</b> HOD's of various departments were presented student's academic performance of Even semester for the session of 2022-23. University performance of students found satisfactory.
Agenda Item-03	<b>First year induction program</b> IQAC discussed planning of first year student induction program. HOD first year department presented Roadmap for induction program after completion of Admission. IQAC suggested to include Universal Human Values (UHV), bridge courses to be included in the induction program. IQAC also asked faculty to register and undergo UHV induction programme conducted by AICTE.
Agenda Item-04	<b>Review of classes, use of ICT tools and e-content development</b> Associate Dean Academics presented report on online classes, use of ICT tools and e-content developed by the faculty. IQAC asked HOD's and Associate Dean Academics to cover all ICT tools as it mentioned in institute's ICT policy. IQAC also asked to Head of departments to motivate students and faculty for Swayam/NPTEL courses, Virtual Labs. Principal Sir suggested to develop e-contents for topic beyond syllabus and making available to students.
Agenda Item-05	<b>Review of curriculum development-Add on program</b> Heads of Departments presented statistics about Add on programs conducted for students. IQAC recommended to each department to conduct more such Add on programs for students which must be based on Topic beyond syllabus, software, industry oriented and social issues.
Agenda Item-06	<b>Review of attainment of CO-PO, Setting of CO-PO mapping targets</b> IQAC reviewed CO-PO attainments in session of 2022-23. CO-PO attended as per target set by course coordinator. Heads of Departments are asked to submit CO-PO attainment target for the session of 2022-23. The documents to be submitted to Associate Dean(Academics).

**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

**Principal**  
Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501



Guru Nanak Educational Society's  
**GURU NANAK INSTITUTE  
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APPROVED BY AICTE, DTE & AFFILIATED TO RTM NAGPUR UNIVERSITY, NAGPUR  
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Website: www.gniet.ac.in E-mail: gniethnagpur@gmail.com



<b>Agenda Item-07</b>	<b>Preparation of NAAC SSR 2nd Cycle</b> In light of forthcoming SSR submission of NAAC 2 <sup>nd</sup> Cycle, Principal Sir directed IQAC Head and NAAC Coordinator to prepare NAAC SSR 2 <sup>nd</sup> Cycle. IQAC Head advised all criteria in-charges to prepare documentation and data formats as per SOP and revised NAAC Manual. IQAC Head explained the procedure how to fill SSR, procedure of submission through IQA etc. IQAC recommended that SSR 2 <sup>nd</sup> Cycle need to be ready before the end of December 2023 and all in-charges to ensure preparedness for it.
<b>Agenda Item-08</b>	<b>Preparation of NAAC-AQAR (2022-23)</b> IQAC Head started preparing NAAC-AQAR (2022-23). The information related to Part-A, Criteria wise information, data templates and documentations are demonstrated in the meeting. Criteria in-charges are asked to prepare and submit the same to IQAC cell before the end of November 2023.
<b>Agenda Item-09</b>	<b>IQAC Action Plan</b> IQAC presented action plan for the session of 2022-23. IQAC Head presented roadmap for event activities involved in IQAC cell
<b>Agenda Item-10</b>	<b>Any other point</b> No other point is discussed in the meeting. The meeting is ended with vote of thanks.

*Institute Seal and Principal Sign Stamp*

*S. S. Ragit*

(Dr S S Ragit)  
IQAC Coordinator



*[Signature]*  
(Dr. Hemant Hajare)  
Principal, GNIET  
**Principal**

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## IQAC Cell

### Minutes of Meeting

Date & Time of Meeting: 18/12/2023 at 1.30 PM (T & P Conference Room)

#### Meeting Resolution & ATR:

Agenda Item	Resolution & Action Taken
Agenda Item-01	<b>Minutes of Last Meeting</b> IQAC Coordinator, Dr Ragit read minutes of last meeting held on dated 21/09/2023
Agenda Item-02	<b>Review of NAAC SSR 2nd Cycle, finalization of SSR Submission &amp; Preparation of IIQA</b> IQAC Head presented NAAC SSR qualitative and quantitative information in meeting. 5 years data in respective criteria quantitative matrices are also reviewed for finalization. IQAC Head suggested that minor changes in the qualitative information need to incorporate while finalizing the quantitative matrices. IQAC Head discussed the institute level profile and extended profile. Documents as per SOP also reviewed. Few documents are needed which are related to affiliated university. IQAC further suggested to finalize before 31/12/2023 for final approval from CDC and Governing body. IQAC also asked to prepare institute website information for NAAC SSR. HOD CSE to identify CSE faculty for this task and start work as earliest. In continuation of SSR, We are planning to start work of IIQA submission.
Agenda Item-03	<b>Review of Student Satisfactory Survey (SSS)</b> IQAC reviewed the status of Student Satisfactory Survey (SSS) conducted by the departments for all students. Action taken reports submitted by the departments were discussed in the meeting. All suggestions, improvements areas are presented in the meeting.
Agenda Item-04	<b>Review of SWOC analysis of Institution</b> IQAC has taken review of Strength, Weaknesses, Opportunities and Challenges (SWOC) of the institution. Principal Sir presented the Action plan which would focus on the areas with timelines, and outcomes on areas which needed improvement.
Agenda Item-05	<b>Review of NAAC-AQAR (2022-23)</b> IQAC has taken review of data and information received from NAAC-AQAR-2022-23 from criteria in-charges. Necessary corrections are given for modification. Criteria in-charges are asked to refer NAAC suggested SOP for UG college while preparing the documentations. IQAC Head suggested that all criteria in-charges to speed up the work of all criteria, our

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	target is to submit AQAR-2022-23 before December 15, 2023. The last date of AQAR-(2022-23) is December 31, 2023.
<b>Agenda Item-06</b>	<b>Review of Institutional Preparedness for NEP-2020</b> IQAC reviewed preparedness for NEP-2020. Questions to be answered in NAAC SSR 2 <sup>nd</sup> Cycle i.e Multidisciplinary/interdisciplinary, Academic bank of credits (ABC), skill development, Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online courses), focus on outcome based education, distance education/online education etc. are discussed in the meeting. Principal Sir directed Associate Dean (Academics), and Heads of Departments to submit information to IQAC to all address all questions.
<b>Agenda Item-07</b>	<b>Institute level portfolio status</b> IQAC has taken review of all institute level activities related to IIIC, IIC, NSS, Women development Cell, Student council Cell, Online Courses(NPTEL), Alumni registration, college development bodies, governing bodies and 2f and 12B UGC documents. Principal Sir directed all concerned coordinators to complete their tasks before timeline and submit to IQAC cell for NAAC 2 <sup>nd</sup> Cycle data submission.
<b>Agenda Item-08</b>	<b>Any other point</b> No other point is discussed in the meeting. The meeting is ended with vote of thanks.

*Institute Seal and Principal Sign Stamp*

*S.S. Ragit*  
(Dr S S Ragit)  
IQAC Coordinator



*Hemant Hajare*  
(Dr. Hemant Hajare)  
Principal, GNIET  
**Principal**  
Guru Nanak Institute of Engineering &  
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*Hemant Hajare*  
**Principal**  
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## IQAC Cell

Date: 18/05/2023

### Meeting Notice

Respected Sir/Madam,

It is my pleasure to inform you that the Meeting of the NAAC of GNIET, Nagpur is scheduled to be held on 25/05/2023 at 11 AM in T & P Conference Room. A brief agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows:

The Agenda of Meeting	
Agenda Item-01	Minutes of Last Meeting
Agenda Item-02	Review of NAAC 2nd Cycle SSR and Preparation of NAAC-AQAR-2022-23
Agenda Item-03	Academic and Administrative Audits
Agenda Item-04	Patent, IPR and NPTEL Courses
Agenda Item-05	Review of FDPs/STTPs/Refresher Courses/Workshops conducted & attended
Agenda Item-06	Any other point

*Institute Seal and Principal Sign Stamp*

*S.S. Ragit*  
(Dr. S.S. Ragit)  
IQAC Coordinator



*H.H.*  
(Dr. Hemant Hajare)  
Principal, GNIET

Principal  
Guru Nanak Institute of  
Engineering & Technology  
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Dr Hemant Hajare, chairperson presided over the meeting. The following members were present in the meeting.

S N	Name	Designation
1	Dr Hemant Hajare	Chairperson and Principal GNIET
2	Prof R M Bhombe	Vice Principal & HOD EE
3	Dr S S Ragit	IQAC Head & Asso. Dean (Academic)
4	Dr Nandkishore Sawai	Registrar
5	Mr. Shital Likhari	Deputy Registrar
6	Dr Sushma Telrandhe	Asso. Dean(R&D) & HOD ETC
7	Dr Balram Timande	HOD CSE
8	Prof Sadaf Gauhar	HOD ASH
9	Prof Pooja Nagpure	HOD DMS
10	Prof Manish Agrwal	III Head
11	Prof Meher Lalwani	T & P Coordinator, Institute Level
12	Prof. Kalpana Malpe	AP, CSE
13	Prof Diksha Khare	AP, EE
14	Prof. Akshay Pilewan	AP, EE



**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

  
**Principal**  
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## IQAC Cell

### Minutes of Meeting

Date & Time of Meeting: 25/05/2023 at 11.00 AM (T & P Conference Room)

#### Meeting Resolution & ATR:

Agenda Item	Resolution & Action Taken
Agenda Item-01	<b>Minutes of Last Meeting</b> IQAC Coordinator, Dr Ragit read minutes of last meeting held on dated 18/10/2022
Agenda Item-02	<b>Review of NAAC 2<sup>nd</sup> Cycle SSR and Preparation of NAAC-AQAR-2022-23</b> IQAC Coordinator has taken review of SSR, it observed that all in-charges preparing files as per NAAC guidelines and SOP. IQAC Coordinator reviewed the preparation of NAAC-AQAR-2022-23-Criteria report, Data template, and documentation. Part A: IQAC Cell, Part B: Criteria-1: Head, IQAC, Criteria-2: Head, CSE Criteria-3, Head, ETC, Criteria-4, Head, ASH, Criteria-5, AP, EECriteria-6, Head, EE, & Criteria-7, AP, CSEIQAC suggested that all criteria in-charges to refer NAAC-SOP while preparing documentations.
Agenda Item-03	<b>Academic and Administrative Audits</b> IQAC conducted Academic and Administrative audits in all departments. The Audit reports are shared and discussed in the meeting. The action taken reports are also discussed. Heads of department are instructed to implement suggestions and recommendations given by Auditors.
Agenda Item-04	<b>Patent, IPR and NPTEL Courses</b> IQAC reviewed the status of patents and IPR activities in the department. Departments were asked to conduct awareness programs on patents and IPR and motivate faculty and students to register their innovation and research. The status of registration for NPTEL online courses is also reviewed in the meeting.
Agenda Item-05	<b>Review of FDPs/STTPs/Refresher Courses/Workshops conducted &amp; attended</b> IQAC has taken review about FDPs/STTPs/Refresher courses/Workshops conducted by the departments on recent technologies. In the previous semester, each of the departments organized FDPs/STTPs sponsored by ISTE, and other funding agency. IQAC Coordinator also presented progress

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	of 2-Day NAAC Sponsored National Workshop report and communication with the NAAC office.
Agenda Item-06	<b>Any other point</b> No other point is discussed in the meeting. The meeting is ended with vote of thanks.

*Institute Seal and Principal Sign Stamp*



*S.S. Ragit*  
(Dr S S Ragit)  
IQAC Coordinator

*H. H. H.*  
(Dr. Hemant Hajare)  
Principal, GNIET  
Principal  
Guru Nanak Institute of  
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**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

*H. H. H.*  
**Principal**  
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# Guru Nanak Institute of Engineering & Technology

Dahegaon, Kalmeshwar Road, Nagpur

Date: 23/03/22

Minutes of Meeting of the IQAC cell of GNIET held on 23/03/22 at 11:00 AM in T&P conference room:


S.N.	Name of Person	Designation
1	Dr.Hemant Hajare	Principal
2	Mr. Kunal Padole	Management Member
3	Ms.Seema Bera	Employer
4	Mr. Raj Kumar Arora	Industrialist
5	Mrs. Uma Tiwari	Stakeholder
6	Mr.Hemant Waghmare	Local Society member
7	Mr.Atharva Wankar	Student
8	Ms.Harshita Patil	Alumini
9	Prof. R.M.Bhombe	HOD, EE
10	Ms.Neha Chourasia	HOD, ETC
11	Mr.Ayaz Khan	HOD, CSE
12	Mr.J.Joseph	HOD,MBA
13	Ms.Diksha Khare	Asst Prof,EE
14	Ms.Vijya Kamble	Asst.Prof
15	Mr.Shital Likhari	Registrar
16	Mr.Prashant Wankhede	Librarian
17	Mr.Yogesh Likhari	IQAC coordinator

## Points Discussed:

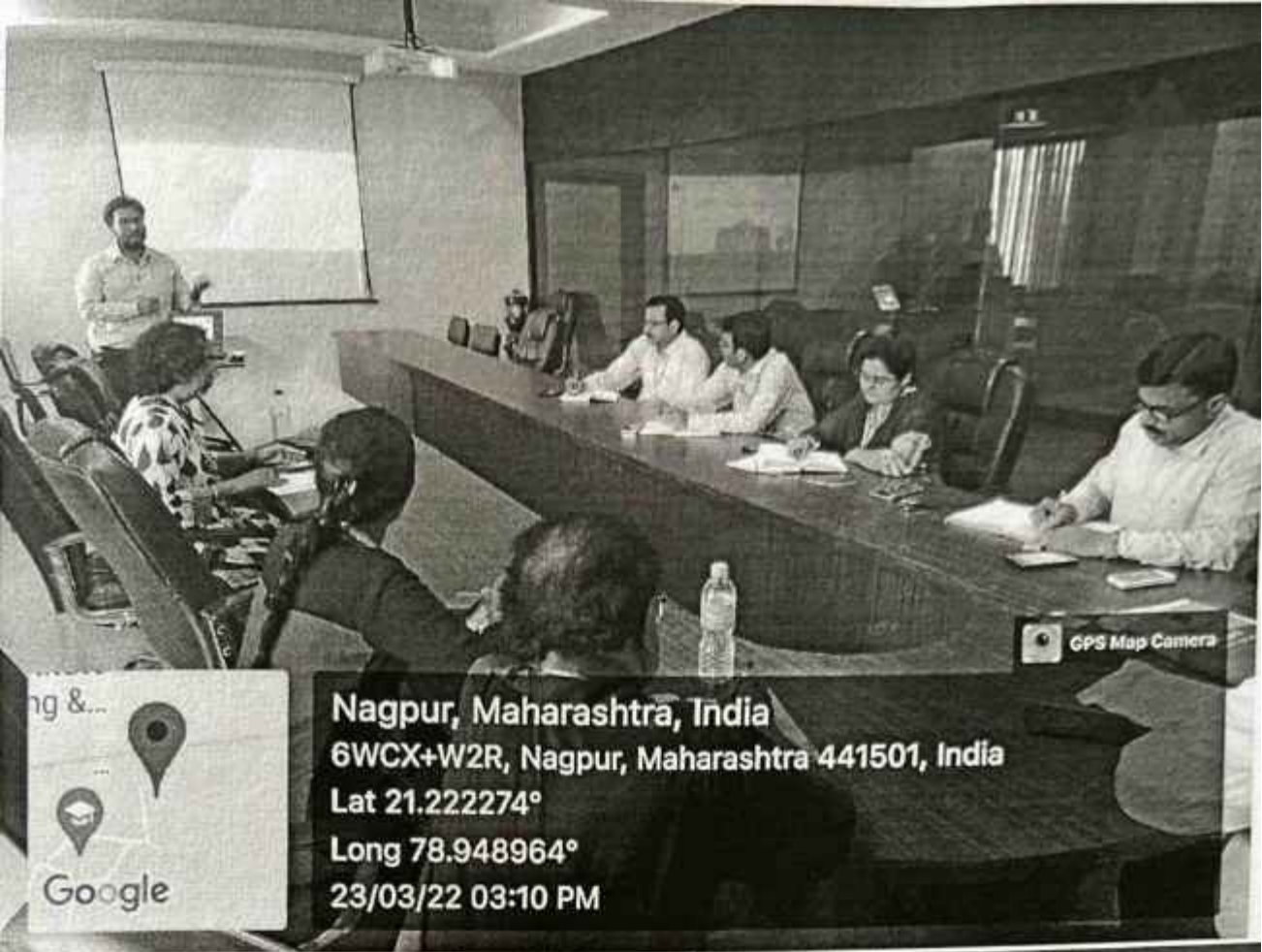
1. To confirm the minutes of previous IQAC meeting (external) held on 11/01/2022.
2. To complete the AQAR of 2020-21.
3. To implement new academic policy.
4. Academic flexibility is to be implemented.
5. Forum activities reviews.
6. Entrepreneurship program and workshop should be organize for students.

## Action Taken :-

1. To confirm the minutes of previous IQAC meeting (external) held on 11/01/2022 minutes of previous IQAC meeting were confirmed.
2. New academic policies is going to implement in institute Prof. Neha Chourasia is taking care of all academic issues..
3. Committee suggested to the institute to give them flexibility for choice of elective students & projects..
4. Faculties published quality publication.
5. Form activities of students should be increased & faculties is going to motivate their TG students for the same.

  
Principal

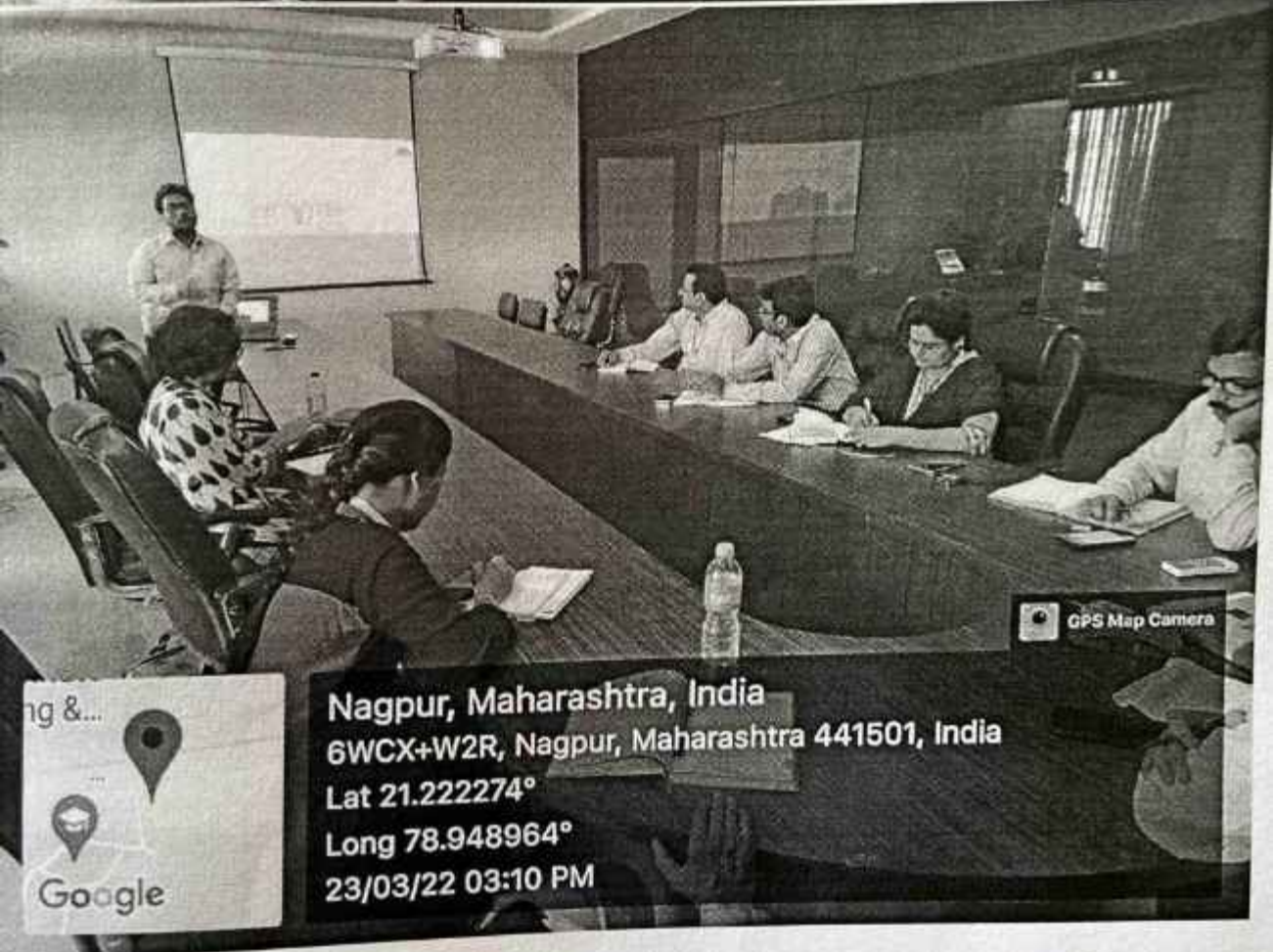
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GPS Map Camera



Nagpur, Maharashtra, India  
6WCX+W2R, Nagpur, Maharashtra 441501, India  
Lat 21.222274°  
Long 78.948964°  
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GPS Map Camera



Nagpur, Maharashtra, India  
6WCX+W2R, Nagpur, Maharashtra 441501, India  
Lat 21.222274°  
Long 78.948964°  
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# Guru Nanak Institute of Engineering & Technology

Dahegaon, Kalmeshwar Road, Nagpur

Date: 11/01/22

Minutes of Meeting of the IQAC cell of GNIET held on 11/01/22 at 11:30 AM in T&P conference room:

S.N.	Name of Person	Designation
1	Dr.Hemant Hajare	Principal
2	Mr. Hemant Waghmare	Local Society Member
3	Mr. Raj Kumar Arora	Industrialist
4	Mrs. Uma Tiwari	Stakeholder
5	Mr.Atharva Wankar	Student
6	Ms.Harshita Patil	Alumini
7	Prof. R.M.Bhombe	HOD, EE
8	Ms.Neha Chourasia	HOD, ETC
9	Mr.Ayaz Khan	HOD, CSE
10	Mr.J.Joseph	HOD, MBA
11	Ms.Diksha Khare	Asst Prof,EE
12	Mr.Shital Likhar	Registrar
13	Mr.Prashant Wankhede	Librarian
14	Mr.Yogesh Likhar	IQAC coordinator

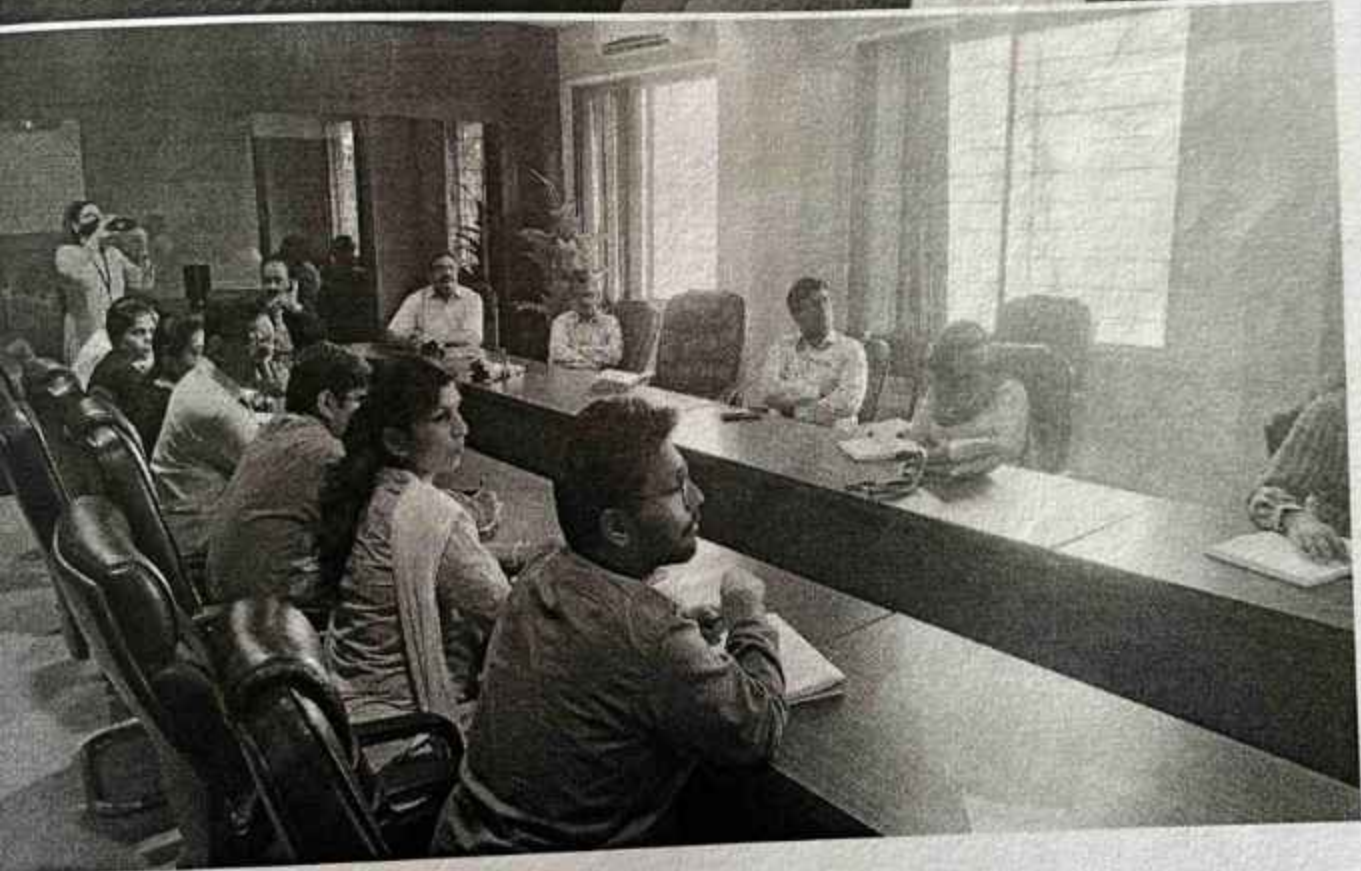
## Points Discussed:

1. To confirm the minutes of the previous IQAC meeting.
2. To Promote R&D activities.
3. Conduction of skill development program for students.
4. To Plan Faculty development program.
5. To review project status of students.
6. To promote students activities offline.
7. To prepare AQAR for 2020-21.

## Action Taken :-

1. To confirm the minutes of previous IQAC meeting (external) held on 07/09/2022 minutes of previous IQAC meeting were confirmed.
2. Faculties are advised to promote research activities & apply for research grant.
3. Program for skill development should be taken, all members are ready to work for the same.
4. Faculty development program will be planned for technical as well as teaching skill development with industrial focus.
5. All students should complete project work with in time.
6. Process of 2020-21 AQAR is ongoing IQAC need to complete the task with in time.

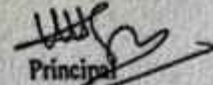
  
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Technology Nagpur- 441501



**Principal**  
Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501

  
IQAC Coordinator  
GNIET, Nagpur



  
Principal  
GNIET, Nagpur

  
**Principal**  
Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501



## IQAC Cell

Date: 11/12/2023

### Meeting Notice

Respected Sir/Madam,

It is my pleasure to inform you that the Meeting of the NAAC of GNIET, Nagpur is scheduled to be held on 18/12/2023 at 1.30 PM in T & P Conference Room. A brief agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows:

The Agenda of Meeting	
Agenda Item-01	Minutes of Last Meeting (21.09.2023)
Agenda Item-02	Review of NAAC SSR 2 <sup>nd</sup> Cycle, finalization of SSR Submission & Preparation of IIQA
Agenda Item-03	Review of Student Satisfactory Survey (SSS)
Agenda Item-04	Review of SWOC analysis of Institution
Agenda Item-05	Review of NAAC-AQAR (2022-23)
Agenda Item-06	Review of Institutional Preparedness for NEP-2020
Agenda Item-07	Institute level portfolio status
Agenda Item-08	Any other point

Institute Seal and Principal Sign Stamp

*S.S. Ragit*  
(Dr S S Ragit)  
IQAC Coordinator



*[Signature]*  
(Dr. Hemant Hajare)  
Principal, GNIET  
**Principal**  
Guru Nanak Institute of Engineering &  
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*[Signature]*  
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Website: www.gniet.ac.in E-mail: gnietnagpur@gmail.com



Dr Hemant Hajare, chairperson presided over the meeting. The following members were present in the meeting.

S N	Name	Designation
1	Dr Hemant Hajare	Chairperson and Principal GNIET
2	Prof R M Bhombe	Vice Principal & HOD EE
3	Dr S S Ragit	IQAC Head & Asso. Dean (Academic)
4	Mr. Shital Likhari	Registrar
5	Dr Sushma Telrandhe	Asso. Dean(R&D) & HOD ETC
6	Dr Balram Timande	HOD CSE
7	Prof Sadaf Gauhar	HOD ASH
8	Prof Asima Vargees	HOD DMS
9	Prof Manish Agrwal	III Head
10	Prof Meher Lalwani	T & P Coordinator, Institute Level
11	Prof. Kalpana Malpe	AP, CSE
12	Prof Diksha Khare	AP, EE



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## IQAC Cell

### Minutes of Meeting

Date & Time of Meeting: 18/10/2022 at 11 AM (T & P Conference Room)

Meeting Resolution & ATR:

Agenda Item	Resolution & Action Taken
Agenda Item-01	<b>Minutes of Last Meeting</b> IQAC Coordinator, Prof Likhar read minutes of last meeting held on dated 28/07/2022
Agenda Item-02	<b>Review of NAAC 2<sup>nd</sup> Cycle SSR</b> IQAC coordinator took review about all criteria NAAC work from all In-charges. It found that all in-charges have been preparing files as per criteria. IQAC suggested that addition of NEP points to be in their criteria. The presentation of all in-charges had delivered very nicely however, all criteria needs smart work about SSR preparation. Institute website should be in working condition, thereby website coordinator to look after his work till NAAC 2 <sup>nd</sup> Cycle competition.
Agenda Item-03	<b>Training and Placement Activities, Recruitment Drive &amp; Review of placement of students and support in career services</b> IQAC coordinator suggested that T and P Coordinator to conduct CRT classes, Group Discussion and Mock Interview are to be conducted in every month so that students will take benefits to achieve good job in this semester. IQAC has taken review of placement of students. T & P Officer of the Institute presented department wise placement details in the meeting IQAC recommended that maximum training courses are to be organized for student's benefits to get placement in coming semester.
Agenda Item-04	<b>Review of student internship and Projects</b> IQAC reviewed status of student internships in all the departments. HODs presented departmental status about project work completed by the students and classes conducted by all departments. IQAC has asked all concerned HODs to prepare action plan to enhance student Internships and effective implementation. Department should work in coordination with T & P Cell to get maximum Industry Internship. Also, there is a need to enhance quality of students projects by ensuring its market applicability and its contribution in research publications.
Agenda Item-05	<b>Review of MOU's, Collaboration and funded Projects Undertaken</b> IQAC has taken review about departmental and Institutional MoUs, and

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Website: www.gniel.ac.in E-mail: gnielnagpur@gmail.com



	Collaborations with Industry and Institutes. IQAC has also taken review of funded projects undertaken by the departments. IQAC recommended that department should enhance funded projects more rigorously.
Agenda Item-06	<b>Any other point</b> No other point is discussed in the meeting. The meeting is ended with vote of thanks.



*Institute Seal and Principal Sign Stamp*

*Ylikh*  
(Prof Yogesh Likhar)  
IQAC Coordinator

*UJH*  
(Dr. Hemant Hajare)  
Principal, GNIET

Principal  
Guru Nanak Institute of  
Engineering & Technology  
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## IQAC Cell

Date: 11/10/2022

### Meeting Notice

Respected Sir/Madam,

It is my pleasure to inform you that the Meeting of the NAAC of GNIET, Nagpur is scheduled to be held on 18/10/2022 at 11 AM in T & P Conference Room. A brief agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows:

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Agenda Item-02	Review of NAAC 2 <sup>nd</sup> Cycle SSR
Agenda Item-03	Training and Placement Activities, Recruitment Drive & Review of placement of students and support in career services
Agenda Item-04	Review of student internship and Projects
Agenda Item-05	Review of MOU's, Collaboration and funded Projects Undertaken
Agenda Item-06	Any other point

### Institute Seal and Principal Sign Stamp

(Prof. Yogesh Likhar)  
IQAC Coordinator



(Dr. Hemant Hajare)  
Principal, GNIET  
Principal  
Guru Nanak Institute of  
Engineering & Technology  
Nagpur - 441501

**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

**Principal**  
Guru Nanak Institute of Engineering &  
Technology Nagpur - 441501



Guru Nanak Educational Society's  
**GURU NANAK INSTITUTE  
OF ENGINEERING & TECHNOLOGY**  
APPROVED BY AICTE, DTE & AFFILIATED TO RTM NAGPUR UNIVERSITY, NAGPUR  
Dahegaon, Opp IOC Petrol pump, Kalmeshwar Road, Nagpur - 441501 Ph. 07118-661400  
Website: www.gniet.ac.in E-mail: gnietnagpur@gmail.com



Dr Hemant Hajare, chairperson presided over the meeting. The following members were present in the meeting.

S N	Name	Designation
1	Dr Hemant Hajare	Chairperson and Principal GNIET
2	Mr Kunal Padole	Management Member
3	Prof R M Bhombe	Vice Principal & HOD EE
4	Ms Seema Bera	Employee Representative
5	Mr Raj Arora	Industrial Representative
6	Mrs Uma Tiwari	Parent Representative
7	Ms. Harshita Patil	Alumni Representative
8	Mr Mahesh Musale	Student Representative
9	Prof Yogesh likhar	IQAC Head
10	Dr Sushma Telrandhe	Asso. Dean(R&D)
11	Dr Nandkishore Sawai	Registrar
12	Dr Jonathan Joseph	HOD DMS
13	Mr. Shital Likhar	Deputy Registrar
14	Prof Neha Chourasia	Asso. Dean(Academic) & HOD ETC
15	Prof Manish Agrwal	III Head
16	Prof Ayaz Khan	HOD CSE
17	Prof Sadaf Gauhar	HOD ASH
18	Prof Meher Lalwani	T & P Coordinator, Institute Level
19	Prof Diksha Khare	AP, EE
20	Prof. Vijaya Kamble	AP, CSE
21	Mr Prashant Wankhede	Librarian and Administration Officer



**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

*[Signature]*  
**Principal**

Guru Nanak Institute of Engineering & Technology



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Website: www.gniet.ac.in E-mail: gnietnagpur@gmail.com



## IQAC Cell

Date: 21/07/2022

### Meeting Notice

Respected Sir/Madam,

It is my pleasure to inform you that the Meeting of the NAAC of GNIET, Nagpur is scheduled to be held on 28/07/2022 at 3.00 PM in T & P Conference Room. A brief agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The detail agenda is as follows:

The Agenda of Meeting	
Agenda Item-01	Minutes of last meeting
Agenda Item-02	NAAC Criteria committee formation for AQAR-2021-22
Agenda Item-03	Preparation of NAAC-AQAR-2021-22 & Review Taken
Agenda Item-04	Presentation of all NAAC Criteria In-charges for NAAC-Cycle-2
Agenda Item-05	Review of NAAC 2 <sup>nd</sup> Cycle SSR and Initialization
Agenda Item-06	Preparation of Proposal for NAAC Sponsored Workshop and Research Methodology Workshop by R & D Cell
Agenda Item-07	Preparation of all Criteria files from Criteria-1 to Criteria-7
Agenda Item-08	Preparation of Institute level portfolio Files for NAAC 2 <sup>nd</sup> Cycle
Agenda Item-09	Faculty publication, R& D, Patents, IIC, and IIIC
Agenda Item-10	Any other point

*Institute Seal and Principal Sign Stamp*

*Y. Likh*  
(Prof Yogesh Likhari)  
IQAC Coordinator



*H. Hajare*  
(Dr. Hemant Hajare)  
Principal, GNIET  
Principal  
Guru Nanak Institute of  
Engineering & Technology  
Nagpur - 441501

**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

*2*  
**Principal**  
Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501



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Dahegaon, Opp IOC Petrol pump, Kalmeshwar Road, Nagpur - 441501 Ph. 07110-661400  
Website: www.gniel.ac.in E-mail: gniemagpur@gmail.com



## IQAC Cell

Date: 21/07/2022

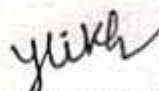
### Meeting Notice

Respected Sir/Madam,

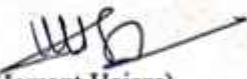
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Agenda Item-10	Any other point

*Institute Seal and Principal Sign Stamp*

  
(Prof. Yogesh Likhar)  
IQAC Coordinator



  
(Dr. Hemant Hajare)  
Principal, GNIET  
Principal  
Guru Nanak Institute of  
Engineering & Technology  
Nagpur - 441501

**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

  
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Dr Hemant Hajare, chairperson presided over the meeting. The following members were present in the meeting.

S N	Name	Designation
1	Dr Hemant Hajare	Chairperson and Principal GNIET
2	Prof R M Bhombe	Vice Principal & HOD EE
3	Prof Yogesh likhar	IQAC Head
4	Dr Sushma Telrandhe	Asso. Dean(R&D)
5	Dr Nandkishore Sawai	Registrar
6	Mr. Shital Likhar	Deputy Registrar
7	Prof Neha Chourasia	Asso. Dean(Academic) & HOD ETC
8	Prof Manish Agrwal	III Head
9	Prof Ayaz Khan	HOD CSE
10	Prof Sadaf Gauhar	HOD ASH
11	Prof Vinita Dighorikar	HOD DMS



**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

  
**Principal**  
Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501



## IQAC Cell

### Minutes of Meeting

**Date & Time of Meeting:** 28/07/2022 at 3.00 PM (T& P Conference Room)

#### Meeting Resolution & ATR:

Agenda Item	Resolution & Action Taken
Agenda Item-01	<b>Minutes of Last Meeting</b> IQAC Coordinator, Prof Likhar read minutes of last meeting held on dated 21/07/2022
Agenda Item-02	<b>NAAC Criteria committee formation for AQAR-2021-22</b> All HOD's and All Senior faculties allotted Institute level portfolio and have to be handled major institute level files and to start work and to be checked by IQAC Cell per week. Institute Portfolio such as Unnat Bharat Abhiyan, NSS, IIC, IIIC, Incubation, Start up and R & D Cell.
Agenda Item-03	<b>Preparation of NAAC-AQAR-2021-22 &amp; Review taken</b> Principal, GNIET directed all criteria coordinators to prepare files as per standard format given by IQAC cell immediately. IQAC coordinators presented criteria wise progress of NAAC AQAR-2021-22. IQAC coordinator suggested minor changes in all criteria.
Agenda Item-04	<b>Presentation of all NAAC Criteria In-charges for NAAC-Cycle-2</b> Principal, GNIET instructed all criteria in-charges to prepare criteria wise presentation so that all metric points to be fulfilled and essential information will be discuss during presentation. The purpose of this presentation is to understand and to collect data as per given metric points by criteria in-charges very carefully. The following Criteria In-charges will deliver presentation on 08/08/2022 C-1 Criteria: Prof Choursia C-2 Criteria: Prof Likhar C-3 Criteria: Dr Telrandhe C-4 Criteria: Prof Bhongade C-5 Criteria: Dr Joseph C-6 Criteria: Prof Bhombe C-7 Criteria: Prof A. Khan
Agenda Item-05	<b>Review of NAAC 2nd Cycle SSR and Initialization</b> IQAC Coordinator presented NAAC 2 <sup>nd</sup> Cycle SSR qualitative and quantitative information in the meeting. 5 years data in respective criteria quantitative matrices are also reviewed for initialization. IQAC suggested minor changes in the qualitative information need to incorporate while submitting final data. IQAC also asked to prepare Institute website information for NAAC SSR. Prof Ayaz Khan from CSE department entrusted the responsibility to prepare website information.

**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

**Principal**  
Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501




Guru Nanak Educational Society's  
**GURU NANAK INSTITUTE  
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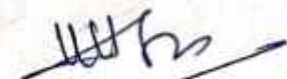


Agenda Item-06	<b>Preparation of Proposal for NAAC Sponsored Workshop and Research Methodology Workshop by R &amp; D Cell</b> Principal, GNIET directed IQAC Coordinator, to prepare NAAC sponsored Workshop Proposal and Associate Dean R & D, to prepare Research Methodology proposal before 31/08/2022.
Agenda Item-07	<b>Preparation of all Criteria files from Criteria-1 to Criteria-7</b> IQAC Coordinator will check all criteria metric points per week. All criteria in-charges to prepare files as per NAAC Guidelines.
Agenda Item-08	<b>Preparation of Institute level portfolio Files for NAAC 2nd Cycle</b> Principal GNIET suggested that all HODS's and concerned senior faculties to prepare institute level files as per portfolio allotment institute level work and IQAC coordinator to checked all documents after 15 days in every month.
Agenda Item-09	<b>Faculty publication, Research, IPR, Patents, IIC, and IIIC</b> IQAC reviewed faculty publications, research, IPR, patents, IIC and IIIC in the department and at institute level. Dr Telrandhe presented information about faculty publications, research, IPR and Patents till date. Prof Manish Agarwal told about IIIC activities and Prof. Gauhar, discussed about IIC related activities and progress made till date. IQAC. IQAC has asked all concerned coordinators to prepare action plan to enhance these activities.
Agenda Item-10	<b>Any other point</b> No other point is discussed in the meeting. The meeting is ended with vote of thanks.

*Institute Seal and Principal Sign Stamp*

  
(Prof Yogesh Likhar)  
IQAC Coordinator



  
(Dr. Hemant Hajare)  
Principal, GNIET  
Principal  
Guru Nanak Institute of  
Engineering & Technology  
Nagpur - 441501

**GURU NANAK INSTITUTE OF ENGINEERING AND TECHNOLOGY, NAGPUR**

*Principal*  
Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501



Date: 13/07/2020

Minutes of Meeting of the IQAC cell of GNIET held on 13/07/2020 at 2:00 PM in online Mode

Member Present:

S.N.	Name of Person	Designation
1	Dr Sanjeev Shrivastava	Principal
2	Sardar Navneetsingh Tuli	Management Member
3	Mr. Rajendra Khobe	Administrative Officer
4	Dr Jaspal Gidwani	Faculty Member (HOD DMS)
5	Dr Pravin Bhise	Faculty Member
6	Ms. Kalpana Malpe	Faculty Member (HOD CSE))
7	Mr Rajendra Bhombe	Faculty Member (HOD EE)
8	Mr. Pranav Mehar	Prolific Systems and Technologies Pvt. Ltd.
9	Mr. Manish Shahane	Employer ( KEC International)
10	Mr. Vijay Nimbalkar	Local Society People
11	Mr. Shivshankar Tembhare	Stake Holder (Parent)
12	Mr. Vinayak Bhende	Alumini (ETC)
13	Ms. Pradnya Mankar	Student (ETC)
14	Mr. Aditya Waghmare	Student (CSE)
15	Ms. Karishma Ghonge	Student (CSE)
16	Mr. Mahesh Musale	Student (EE)
17	Mr. Kishor Wagh	HOD FY & IQAC co-ordinator.

**Points Discussed:**

- ✓ Plans of Institution for current academic year
- ✓ Admission 2020-21
- ✓ Extended committees for wide range engagement of faculty and administrative staff to release the target set
- ✓ To development of placement cell

**Action Plan:**

- ✓ All Hods will take a quick review for their departmental faculties for the plan of 2020-21 session
- ✓ Extended committees will be allotted according to seniority so that nobody will get confuse

Mr. Kishor Wagh  
Co ordinator IQAC



Dr. Sanjeev Shrivastava  
Principal, GNIET Nagpur

**Principal**

# Guru Nanak Institute of Engineering & Technology

Dahegaon, Kalmeshwar Road, Nagpur

Date: 29/10/2020

Minutes of Meeting of the IQAC cell of GNIET held on 29/10/2020 at 12:00 PM in online Mode

Member Present:

S.N.	Name of Person	Designation
1	Dr Sanjeev Shrivastava	Principal
2	Sardar Navneetsingh Tuli	Management Member
3	Mr. Rajendra Khobe	Administrative Officer
4	Dr Jaspal Gidwani	Faculty Member (HOD DMS)
5	Dr Pravin Bhise	Faculty Member
6	Ms. Kalpana Malpe	Faculty Member (HOD CSE))
7	Mr Rajendra Bhombe	Faculty Member (HOD EE)
8	Mr. Pranav Mehar	Prolific Systems and Technologies Pvt. Ltd.
9	Mr. Manish Shahane	Employer ( KEC International)
10	Mr. Vijay Nimbalkar	Local Society People
11	Mr. Shivshankar Tembhare	Stake Holder (Parent)
12	Mr. Vinayak Bhende	Alumini (ETC)
13	Ms. Pradnya Mankar	Student (ETC)
14	Mr. Aditya Waghmare	Student (CSE)
15	Ms. Karishma Ghonge	Student (CSE)
16	Mr. Mahesh Musale	Student (EE)
17	Mr. Rugved Tembhare Student (EE)	Student (EE)
18	Mr. Kishor Wagh	HOD FY & IQAC co-ordinator.

## Points Discussed:

- ✓ Plans for conduction of online webinar, skill development Programs and workshops for development of students during this covid 19 pandemic situation.
- ✓ Faculty Development Programs through online modes.

## Action Plan:

- ✓ All Hods will take a quick review for their departmental faculties for the above mention plan due to covid 19 pandemic situations
- ✓ Planning for conduction and procedure of semester examination for 1st and 2nd year autonomous curriculum students.

Principal

Guru Nanak institute of Engineering & Technology Nagpur- 441501



Dr. Sanjeev Shrivastava

Date: 24/12/2020

Minutes of Meeting of the IQAC cell of GNIET held on 24/12/2020 at 2:00 PM in online Mode

Member Present:

S.N.	Name of Person	Designation
1	Dr Sanjeev Shrivastava	Principal
2	Sardar Navneetsingh Tuli	Management Member
3	Mr. Rajendra Khobe	Administrative Officer
4	Dr Jaspal Gidwani	Faculty Member (HOD DMS)
5	Dr Pravin Bhise	Faculty Member
6	Ms. Kalpana Malpe	Faculty Member (HOD CSE))
7	Mr Rajendra Bhombe	Faculty Member (HOD EE)
8	Mr. Pranav Mehar	Prolific Systems and Technologies Pvt. Ltd.
9	Mr. Manish Shahane	Employer ( KEC International)
10	Mr. Vijay Nimbalkar	Local Society People
11	Mr. Shivshankar Tembhare	Stake Holder (Parent)
12	Mr. Vinayak Bhende	Alumini (ETC)
13	Ms. Pradnya Mankar	Student (ETC)
14	Mr. Mahesh Musale	Student (EE)
15	Mr. Rugved Tembhare Student (EE)	Student (EE)
16	Mr. Kishor Wagh	HOD FY & IQAC co-ordinator.

**Points Discussed:**


- ✓ Planning for conduction and procedure of examination using online mode during this covid 19 pandemic situation.
- ✓ Taking review of students project work.
- ✓ Extra online classes for students having drought.

**Action Plan:**

- ✓ All Hods will take a quick review and ideas from faculties for development of students during this covid 19 pandemic period.
- ✓ HODs take feedback and ideas from students for smooth conduction of academics.

  
**Principal**  
Guru Nanak Institute of Engineering & Technology  
Nagpur. 441504



  
Dr. Sanjeev Shrivastava  
Principal, GNIET Nagpur

Mr. Kishor Wagh  
Co ordinator IQAC

IQAC  
MOM  
20/19-20

Minutes of Meeting

Meeting conducted by  
Agenda of meeting  
Scheduled Date  
Scheduled Time  
Venue

Mr. Kishor Wagh  
IQAC <sup>11:30</sup> timely submission & overall analysis

12:00 noon

PDD cell, First Floor, T2 Building

Points Discussed:

1. Plans of Institution for the current academic year.
2. Admission 2019-2020
3. Extended committees for wide ranging engagement of Faculty & administrative staff to release the target sets.
4. To development of placement cell.
5. Any other

Plan of Action

1. All HoD's will take a quick review from their departmental faculties for the plans of 19-20 session
2. Extended committees will be allocated according to seniority, so that nobody will get confused

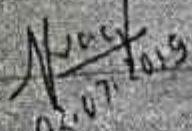
Documents attached

Copy to

The Principal, GNIET, Nagpur

Name: Mr. Kishor Wagh

Designation: Co-ordinator, IQAC

Signature:   
02/07/2019

ing attended by

SN	Name	Department	Designation	Sign
1.	Mr. Rajendra Bhombe	EE	Asst. Prof.	J. M. S.
2.	Dr. Jaipal Sidwani	MBA	Asst. Prof.	J. Sidwani
3.	Ms. Kalpana Malpe	CEE	Asst. Prof.	Malpe
4.	Ms. Sushata Raut	ETC	Asst. Prof.	S. Raut
5.	Mr. Dilip Budhlani	TnP	Asst. Prof.	Budhlani
6.	Dr. Roshani Halmar	AH	Asst. Prof.	R. Halmar
7.	Mr. Kailash Hatwar	System Analyst	-	Khatwar
8.	Mr. Deepak Deshpande	ETC	Asst. Prof.	D. Deshpande
9.	Mr. Rajendra Katole	MBA	Asst. Prof.	R. Katole
10.	Ms. Diksha Khare	EE	Asst. Prof.	D. Khare

# Guru Nanak Institute of Engineering & Technology

Dahegaon, Kalmeshwar Road, Nagpur-4415001

Date: 10/03/2019

## Minutes of Meeting

Meeting conducted by : Mr Kishor Wagh  
Agenda of meeting : Remedial class, Extra class & Mini project  
Scheduled Date :  
Scheduled Time : 11:00 noon  
Venue : P00 cell, first floor, T2 building

### Points Discussed:

1. HoDs have to inform to the teachers where syllabus is yet to cover, need to take extra classes.
2. Preparation of extra class & remedial class time table & inform it to students.
3. All HoDs have to inform mini project co-ordinator to submit the status of it.
4. HoDs have to arrange seminars on various aspects like academic, industrial, future scope etc.
5. Any other.

### Plan of Action

1. Preparation of extra & remedial classes in such a way that student must be able to gain through knowledge of it.
2. Try to make mini project in such a way that everyone must be able to design any part.

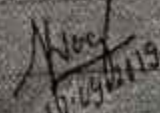
### Documents attached

### Copy to

The Principal, GNIEET, Nagpur

Name: Mr Kishor Wagh

Designation: ISA cell co-ordinator

Signature: 

  
Principal

Meeting attended by

SN	Name	Department	Designation	Sign
1	Mr. Rajendra Bhombe	EE	Asst. Prof.	<u>QMS</u>
2	Dr. Jaspal Gidwani	MBA	Asst. Prof.	<u>J. Gidwani</u>
3	Ms. Kalpana Malpe	CSE	Asst. Prof.	<u>K. Malpe</u>
4	Ms. Susheta Raut	ETC	Asst. Prof.	<u>S. Raut</u>
5	Mr. Dilip Budhlari	TnP	Asst. Prof.	<u>D. Budhlari</u>
6	Dr. Roshani Halmare	A&H	Asst. Prof.	<u>R. Halmare</u>
7	Ms. Ekta Meshram	A&H	Asst. Prof.	<u>E. Meshram</u>

# Guru Nanak Institute of Engineering & Technology

Dahegan, Kameshwar Road, Nagpur-441501

Date: 30/06/2019

## Action Plan

Department/Committee/Cell:

JOA Cell

Coordinator Name

Ms. Kishor Wagh

Action Planned

Tentative Dates

Details

SN

- | SN | Action Planned                       | Tentative Dates | Details    |
|----|--------------------------------------|-----------------|------------|
| 1) | Preparation of Strategic plan        | 14-08-2018      | 20-08-2018 |
| 2) | GNI teacher training program level-1 | 20-12-2018      | 25-05-2019 |
| 3) | GNI teacher training program level-2 | 20-12-2018      | 25-05-2019 |
| 4) | GNI teacher training program level-3 | 20-12-2018      | 25-05-2019 |
| 5) | Moodle Working                       | 30-12-2018      | 14-12-2019 |

Remarks (If Any)

Principal

Guru Nanak Institute of Engineering  
Technology Nagpur-441501

Copy to

The Principal,  
GNSET Nagpur

Name:

Ms. Kishor N. Wagh

Designation:

Co-ordinator, JOA Cell

Signature:

*[Handwritten Signature]*



Date: 28/01/2020

Minutes of Meeting

Meeting conducted by : Mr. Kishor Wagh  
Name of meeting : Teacher Training Program  
Scheduled Date :  
Scheduled Time : 12:00 noon  
Venue : PDD cell, First floor, T3 Building

Points Discussed :

Conclusion of teacher training program in GNI campus for increasing & improving teaching quality. Program (conduction) was based on faculties individual teaching experience. HoDs have to make a plan for guest lecture & industrial visits according to the area of interest. Teacher training program based on improvement of knowledge and upgradation of faculty members through E-learning. Any other.

Plan of Action

As per schedule training program starts under IQAC cell. Initiated for knowledge upgradation through E-learning. Review taken by faculties as per proforma's assigned at institute level. Faculties have to give presentation on resp topics for better outcome.

Documents attached

Copy to

The Principal, GNIET, Nagpur

**Principal**  
Guru Nanak Institute of Engineering & Technology

Name: Mr. Kishor Wagh

Designation: Co-ordinator IQAC cell

Signature:

*Kishor Wagh*  
28/01/2020

Name

SN  
 1 Mr. Cuiheta Raut  
 2 Mrs. Kalpana Malpe  
 3 Mr. Rajendra Bhembe  
 4 DA Jaipal Gidwan  
 5 Mr. Dilip Budhlani  
 6 Dr. Pravin Bhise  
 7 Dr. Rothani Halmase  
 8 Mr. Amal Banmase  
 9 Mr. Ekta Meshram

Department	Designation	Sign
ETC	Asst Prof	S.Raut
EEE	Asst Prof	(Signature)
EE	Asst Prof	R.M.S.
MBA	Asst Prof	J. Gidwan
ToP	Asst Prof	(Signature)
MBA	Asst Prof	Bhiv
ASH	Asst Prof	R. Halmase
ETC	Asst Prof	(Signature)
ASH	Asst Prof	(Signature)

# Guru Nanak Institute of Engineering & Technology

Dahgaon, Karmeshwar Road, Nagpur-441103

Date 05/06/2019

## Action Plan

JBA Cell

Mr. Kishor N. Wagh

Department/Committee/Cell  
Coordinator Name

SN	Action Planned	Termination Dates	Details
1.	Faculty development Program on Open source tool	25 to 31 July	28 July 2019
2.	To conduct One day workshop on Moodle	20 Aug 2019	20 Aug 2019
3.	To conduct session on JJMS	26 to 30 Sep 2019	28 Sep 2019
A.	GNJ teacher training program (Duration One Week)	15 Dec. to 31 Dec. 2019	27 Dec 2019 to 31 Dec. 2019

Remarks (If Any)

Copy to

The Principal,  
GNJET, Nagpur

Principal

Guru Nanak Institute of Engineering & Technology Nagpur

Name:

Mr. Kishor N. Wagh

Designation:

Co-ordinator, JBA Cell

Signature:

*[Handwritten Signature]*

IQA Cell  
MoM 2018-19

Minutes of Meeting

Mr. Kishor Wagh

Knowledge & Skill Transfer Centre, Incubation Centre,  
Student Induction Cell.  
12-07-2018

12:00 Noon.

PDO Cell, first floor, T2 Building.

Points Discussed:

- 1) College develop the knowledge & skill transfer centre. All HOD's inform to all semester to construct the project.
- 2) In the centre faculty explain the live project information i.e. Model demonstration.
- 3) GNIET start the Incubation centre for the student. Student who interstate in start up come and discuss with expert about his idea.
- 4) As per schedule expert lecture conducting on start up.
- 5) First year HOD inform you for the student induction program to his faculties.
- 6) make a proper schedule for induction program.

Plan of Action

- 1) Student started to work in skill transfer centre.
- 2) One faculty member by all the dept. deputed for demonstration.
- 3) Start up program 12 students has been started.
- 4) As per AJCTE guideline induction program planned.

Documents attached

copy to

The principal, GNIET, Nagpur

Principal

Guru Nanak Institute of Engineering & Technology Nagpur-441504

Name: Mr. Kishor Wagh

Designation: Co-ordinator IQA Cell.

Signature: 

SN	Name	Department	Designation	Signature
1	Ms. Rakhani Halmare	FY	Ass. Prof.	<u>R. Lokhande</u>
2	Ms. Geetanjali Kale	FY	— " —	<u>G. Kale</u>
3	Mr. Pradip Bhande	EE	— " —	<u>P. Bhande</u>
4	Ms. Ekta Meshram	FY	— " —	<u>E. Meshram</u>
5	Mr. Kailash Hatwar	CSE	— " —	<u>K. Hatwar</u>
6	Ms. Supriya Sawwashere	CE	— " —	<u>S. Sawwashere</u>
7	Mr. Rajendra Bhambe	EE	— " —	<u>R. Bhambe</u>
8	Ms. Kalpa Malpe	CSE	— " —	<u>K. Malpe</u>
9	Mr. Jaspal Gidwani	OMS	— " —	<u>J. Gidwani</u>

Principal

Date: 28/09/2018

Minutes of Meeting

Meeting conducted by : Mr. Kishor Wagh  
Agenda of meeting : Moodle working  
Scheduled Date : 28/09/2018  
Scheduled Time : 12 Noon  
Venue : PDD cell, First floor T<sub>2</sub> building  
Points Discussed :

- 1) All the Faculty and student of GNC informed for - E-learning i.e. Moodle working expected by everyone
- 2) All the head of department of GNCET requested to assign one faculty member for moodle Upgradation
- 3) Uploading the data i.e. (Notes, PPT, Assignment, solved question paper) etc on Moodle.
- 4) Faculty should add suitable data in the respective folders

Plan of Action

- 1) All Faculty & student, to start e-learning immediately by all the department
- 2) from CSE Prof. Vijaya Kamble, from EE Prof. Divyasha Khare from ETC Prof. Anuradha Barone will take initiative for same

Documents attached

Copy to

The Principal GNCET Nagpur

Principal

Guru Nanak Institute of Engineering & Technology Nagpur-441501

Name: Mr. Kishor Wagh

Designation: co-ordinator PDD cell

Signature:

Meeting attended by

SN	Name	Department	Designation	Sign
1	Dr. Jaspal Gidwani	MBA	Asst. Prof	
2	Mr. Rajendra Bhambr	EE	Asst. Prof	
3	Mr. Kalpana Malpe	CSE	Asst. Prof	
4	Ms. Sucheta Raut	ETC	Asst. Prof	
5	Mr. Dilip Budhalani	FY	Asst. Prof	
6	Ms. Ekta Meshram	FY	Asst. Prof	
7	Mr. Anas Banmure	ETC	Asst. Prof	
8	Mr. Deepak Deshpande	ETC	Asst. Prof	
9	Dr. Roshani Halmare	FY	Asst. Prof	

  
**Principal**  
Guru Nanak Institute of Engineering & Technology  
Pune

Minutes of Meeting

Mr. Kishor Wagh

Vigilance cell, Mandatory Internship for students.

04.01.2019

12:30 Noon.

POD cell, first floor, T2 Building

Points Discussed:

- 1) QAI Management decided to start the vigilance cell near to CCA cabin.
- 2) The vigilance cell work under the HOD CCA sir.
- 3) In the vigilance cell installing the new version camera.
- 4) vigilance cell monitoring the all area of college campus for smooth running.
- 5) All Department HOD instructed to student for internship at various company for improving the practical knowledge.
- 6) HOD's providing Internship letter to student after verification of dates.

Plan of Action:

- 1) vigilance has been work w.e. from 15.01.2019.
- 2) Installation of camera in campus is in progress.
- 3) All HOD started to issue the letter from department.

Documents attached

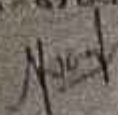
Copy to

The principal, GNIET, Nagpur

Name: Mr. Kishor Wagh

Designation: Co-ordinator CCA cell.

Signature:



Principal

Guru Nanak Institute of Engineering & Technology

Technical Education



Sl. No.	Name	Department	Designation	Sign
1-	Kishor Wagh	F.Y.	Asst. Prof	Kishor
2-	Roshni Walmare	F.Y.	— " —	Roshni
3-	Pradeep Barde	EE	— " —	Pradeep
4-	Gitangali Kale	F.Y.	— " —	Gitangali
5-	Ekta Meshram	F.Y.	— " —	Ekta
6-	Rupesh Hiwarkar	F.Y.	— " —	Rupesh
7-	Kailash Hatwar	CSE	— " —	Kailash
8-	Supriya Sawashke	CSE	— " —	Supriya
9-	Kalpna Malpe	CSE	— " —	Kalpna
10-	Rajendra Bhorbe	EE	— " —	Rajendra
11-	Suzhita Kant	ETC	— " —	Suzhita
12-	Jaspal Gidwani	DNS	— " —	Jaspal
13-	Amar Bannare	ETC	— " —	Amar

Principal

Guru Nanak Institute of Engineering &  
Technology Nagpur- 441501

Date: 30.09.2018

Conducted by  
Topic of meeting  
Scheduled Date  
Scheduled Time

Minutes of meeting

Mr. Kishor Singh  
Teacher Training Programme  
30/09/2018  
12:00 noon

POO cell, First Floor, 72 Building

Items Discussed:

- 1) TEI Teaching Training Programme for Level 1, Level 2, Level 3 planning and execution.
- 2) Improve the knowledge and appreciation of faculty members through E-learning.
- 3) Conducted of teacher training programme on level 3 on the basis of experience.
- 4) Distribution of work guideline to faculties above some work various committees.

Plan of Action

- 1) As per schedule training program start under 33AC cell
- 2) Invited to knowledge appreciation through E-learning.
- 3) Review taken by faculties as per portfolio assigned at institute level.

Documents attached

Copy to

Principal, GNIET, Nagpur

Principal

Guru Nanak Institute of Engineering & Technology  
Nagpur-441501

Name: Mr. Kishor Singh

Meeting attended by

Sr	Name	Department	Designation	Sign
1	Dr. Suresh Gudamur	MBA	Asst Professor	[Signature]
2	Mr. Rajendra Shamba	EE	Asst Professor	[Signature]
3	Ms. Kalpana Khatke	EEE	Asst Professor	[Signature]
4	Mr. Sachin Khatke	ETC	Asst Professor	[Signature]
5	Mr. Dilip Budhalani	ASH(F)	Asst Professor	[Signature]
6	Ms. Ekta Meshram	ASH(F)	Asst Professor	[Signature]
7	Mr. Amar Banmare	ETC	Asst Professor	[Signature]
8	Mr. Deepak Bhatnagar	ETC	Asst Professor	[Signature]
9	Mr. Kishor Hatwar	CCS	Asst Professor	[Signature]

Principal  
 Guru Nanak Institute of Engineering &  
 Technology Nagpur-441501