E-Governance Report A.Y. 2022-23

As per the policy of Government of India, e-governance has been implemented by Guru Nanak Institute Engineering and Technology in the areas of, Administrative,Finance and Accounts,Student Admission and Support, Examination and library which accelerated the functioning and development of the institution in terms of speed, productivity and reliability. It has brought transparency and efficiency in te work culture as well as faster dissemination of information.

E-Governance in Administration:

➢ ERP based software Master Soft is used for monitoring in administration , and operations are tracked through CCTV cameras.

➢ The administrative office is fully digitized and equipped with computers, scanners, printers, internet facility ..

➢ Teaching and non-teaching staff has been provided the desktop facility as and when required for online teaching and other official work.

➢ Classrooms, labs, seminar hall and conference hall and auditorium are made ICT enabled by installation of projectors, screens and internet.

➢ Installation of CCTV cameras at strategic locations ensures the campus-wide surveillance.

➢ All the official information and notices are made available through the college website,E-mail,Whats app groups and social media platforms.

➢ During Covid crisis and lockdown announcement in March 2020, all the faculty members, staff and students of college were trained and acquired through the use of various applications in   Google Meet, zoom.

Guru Nanak Educational Society's
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E-Governance in Finance and Accounts:

➢ The college maintains transparency and financial accountability in all areas of finance. Finance and accounts section uses Tally.ERP 9 software and excel for carrying out various accounting activities.

➢ The e-payment options were provided to all kind of financial transaction.

➢ Students are also paying tuition fees and other payments through online.

E-Governance in Student Admission and Support:

➢ The Admission process is centrally controlled by the Admission Regulating Authority (DTE), Maharashtra State, and during admission process, student data is collected through ERP software. However, library facility uses SynchRonic 5.0 & ERP(LIBMAN) 2.1.0 Library Management System software for convenience.

➢ College library is equipped with 31 PCs to access the E-resources.

➢ Library has availability of 2 PCs dedicated for Online Public Access Catalogue (OPAC) and functions on ERP(LIBMAN) 2.1.0.

➢ An online portal has been customized for the students for the payment of annual fee.

➢ A customized portal is used for assessment of monthly student's attendance.

E-Governance in Examination:

➢ RTMNU Nagpur university schedules all theory examination in each semester for first year to final year B.Tech,M.Tech and MBA students,which are conducted at the institute. Also university schedules practical examination for B.Tech,M.Tech and MBA of all branches and conducted at institute by external examiner appointed by RTMNU.

➢ A user- friendly university portal for students is being used for payment of examination fees and filling of Examination form.Through the university portal,students admit cards is being generated and downloaded.

➢ Examination related grievances were resolved through a dedicated email ID.

➢ All the assessment marks are uploaded on the student Whats App Groups that is accessible to the students through their groups.

➢ Online examinations were conducted and online submission and assessment of assignments made the process easier both for the students as well as faculty members at the time of pandemic.

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